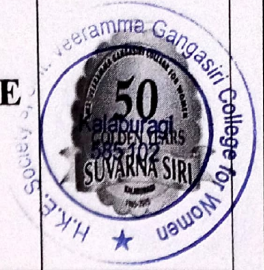




H.K.E. SOCIETY'S
SMT. VEERAMMA GANGASIRI DEGREE COLLEGE
FOR WOMEN, GULBARGA - 585 102
NAAC- ACCREDITED "A" GRADE (3rd Cycle)
Affiliated to Akkamahadevi Women's University, Vijayapura



CERTIFICATE COURSE IN COMPUTER BASICS (32 hrs)

ORGANISED BY DEPARTMENT OF COMPUTER SCIENCE

From 19th Feb 2019 to 29th March, 2019

INAUGURATION

On 18th Feb 2019, 2.00 pm to 2.30 pm

Chief Guest

Sri. Shivkumar N Kalaburagi

Asst. Prof. & HOD

Department of Computer Science (PG & UG),

Govt. First Grade College, Kalaburagi.

Presided by

Dr. Eshwarayya Math

Principal

Special Invitees

Dr. Rajendra Kanda

IQAC Coordinator

Dr. Farzana Zabeen

NAAC Coordinator

YOU ARE CORDIALLY INVITED

Organizers

1. Smt. Premila S Toran
2. Smt. Sapna Sherikar
3. Smt. Smita Patil
4. Smt. Shweta G

Course Coordinator

Smt. Jagadevi A

HOD

Dept. of Computer Science
Smt. V. G. Womens College
GULBARGA

S.G. Gounbatti
IQAC Coordinator
Smt. Veeramma Gangasiri
College for Women
Kalaburagi - 585 102

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PRINCIPAL
Smt. Veeramma Gangasiri
College for Women
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Department Of Computer Science



INDEX FOR CERTIFICATE-COURSE 2018-19



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S. G. Gounthali

IGAC COORDINATOR
Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102.

[Signature]

PRINCIPAL
Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102.



ಹೈದರಾಬಾದ ಕರ್ನಾಟಕ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯ
ಶ್ರೀಮತಿ ವೀರಮ್ಮ ಗಂಗಾಸಿರಿ ಪದವಿ ಮಹಿಳಾ
ಮಹಾವಿದ್ಯಾಲಯ ಹಾಗೂ ಸ್ನಾತಕೋತ್ತರ ಕೇಂದ್ರ ಕಲಬುರಗಿ

Hyderabad Karnataka Education Society's
Smt. Veeramma Gangasiri
Degree College & PG Centre for Women

PDA Engg. College-Rly. Station Road - Kalaburagi-585 102 - Karnataka - Phone : 08472-220374

To,

Ref. No. HKES/SVGWCK/

Date: 6/2/2019

The Principal,
Smt. V G Women's Degree College,
Kalaburagi,

Respected Sir,

Sub: Permission to conduct Certificate Course in Computer Basics.

Sir,

I, Smt. Jagadevi A, request you to kindly give the permission to start Certificate Course in Computer Basics for BA Students from 18th Feb 2019. The Syllabus was framed for 32 hours (14 hr theory + 18 hr Practical) and is duly signed by BOS members.

Kindly do the favorable.

Thanking You Sir,

Yours faithfully,

Smt. Jagadevi A

HOD,

Dept of Computer Science

ಶ್ರೀಮತಿ ವೀರಮ್ಮ ಗಂಗಾಸಿರಿ
ಪದವಿ ಮಹಿಳಾ
ಮಹಾವಿದ್ಯಾಲಯ
ಕಲಬುರಗಿ

Encl:

Syllabus & List of BOS Members

S. G. Gounhalli
IQAC COORDINATOR

Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102

"An enlightened woman is a source of infinite power"

NAAC Accredited "A" Grade (3rd Cycle) Affiliated to Akkamahadevi Women's University, Vijayapura
UGC 2(F) 12(B) - E-mail : hkesvgwgc1965@rediffmail.com - website : www.vgcollege.org

PRINCIPAL

Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102



ಹೈದರಾಬಾದ್ ಕರ್ನಾಟಕ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯ
ಶ್ರೀಮತಿ ವೀರಮ್ಮ ಗಂಗಾಸಿರಿ ಪದವಿ ಮಹಿಳಾ
ಮಹಾವಿದ್ಯಾಲಯ ಹಾಗೂ ಸ್ನಾತಕೋತ್ತರ ಕೇಂದ್ರ, ಕಲಬುರಗಿ



Hyderabad Karnataka Education Society's

**Smt. Veeramma Gangasiri
Degree College & PG Centre for Women**

Kalaburagi-585 102 - Karnataka - Phone : 08472-220374 - Fax : 250567

Ref. No. HKES/SGWCK/

Date: 13/2/19

To,

Sri. Shivkumar N Kalaburagi

Asst. Prof. & HOD

Department of Computer Science (PG & UG),

Govt. First Grade College,

Kalaburagi.



**Sub: Request to act as a Chairman, Board of Studies, for
Certificate Course in Computer Basics.**

Respected Sir,

With respect to the above cited subject we the Staff members of Computer Science Department, request you to act as a Chairman, Board of Studies for Certificate Course in Computer Basics and you are also invited to inaugurate the Course on 18/02/2019 at 2.00 PM.

Kindly do the needful.

With warm regards,

Yours sincerely,

Course Coordinator

Smt. Jagadevi A.

HOD, Dept. of Computer Science

S.G. Gounhalu
IQAC COORDINATOR
Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102.

"An enlightened woman is a source of infinite power"



To
The Principal,
Smt. Veeramma Gangasiri Degree College for PG & UG
Kalaburagi – 585 105

Date: 14/02/2019



Respected Sir,

Sub: Acceptance to be the Chairman of Board of Studies.

Reference : Your office Letter No. HKES/SVGwck/2018-19 dt. 13/02/2019

I, Sri. Shivkumar Kalaburagi, Asst. Prof & H.O.D, Dept of Computer Science, UG & PG, Govt. Degree College Kalaburagi, received your letter of request to be a Chairman of BOS, for the Certificate Course to be conducted by your college.

Hence I give my consent and accept your request as a BOS Chairman.

Thanking you,

Your's sincerely

Shivakumar N Kalburgi
M.Sc., M.Phil.
Asst. Professor,
Dept. of Computer Science
Govt. College (Autonomous)
KALABURAGI - 585 105

S.G. Goudalli
IGAC COORDINATOR
Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102.

[Signature]
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KALABURAGI - 585 102.



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NAAC- ACCREDITED "A" GRADE (3rd Cycle)
Affiliated to Akkamahadevi Women's University, Vijayapura




Computer Science Departmental Meeting
02 February 2019
1.30 PM - 2.00 PM
Computer lab


Attendees: Jagadevi Anantapur, Premila Toran, Sapna Sherikar, Smita Patil, Sweta Kote



Minutes of Meeting

1. Certificate course - Decision was taken to start a certificate course on Computer Basics for B.A. students from all semesters
Action: Sapna Sherikar to get permission from the principal, Premila Toran to frame syllabus for course
2. Board of studies - Member selection was completed by selecting Shivanand Rumma as new chairman
Action: Selected member to be notified


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GULBARGA.


IGAC COORDINATOR
Smt. Veeramma Gangasiri College for Women
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Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102.

	<p align="center">SMT. VEERAMMA GANGASIRI DEGREE COLLEGE FOR WOMEN, GULBARGA - 585 102</p> <p align="center">NAAC- ACCREDITED "A" GRADE (3rd Cycle)</p> <p align="center">Affiliated to Akkamahadevi Women's University, Vijayapura</p>	
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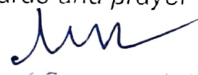


Computer Science Departmental Meeting
09 February 2019
 1.30 PM – 2.00 PM
 Computer lab

Attendees: Jagadevi Anantapur, Premila Toran, Sapna Sherikar, Smita Patil, Sweta Kote

Minutes of Meeting

1. Board of studies – Shivanand Rumma rejected the chairman position. A new member, Shivanand Kalburgi, HoD Computer science department, Govt. First grade college was selected as new chairman of board of studies.
Action: Selected member to be notified via letter
2. Certification course – Fee amount was decided, student notification poster for display on notice board was created
Action: Students notified to enrol for the course via posters on notice boards and prayer announcement


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Computer Science Departmental Meeting

11 February 2019

1.30 PM – 2.00 PM

Computer lab

Attendees: Shivanand Kalburgi, Jagadevi Anantapur, Premila Toran, Sapna Sherikar, Smita Patil, Sweta Kote

Minutes of Meeting

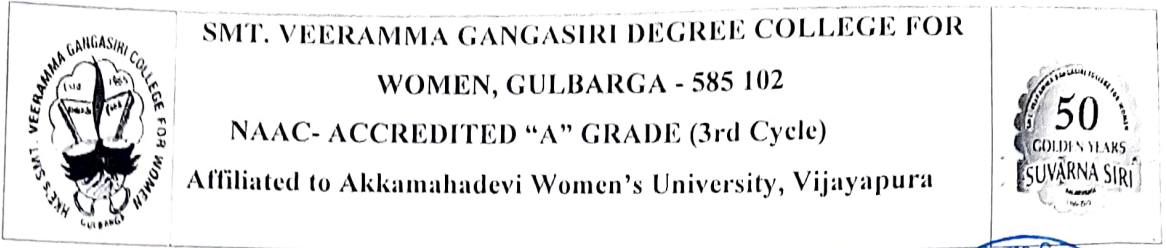
1. Certification course – Syllabus was finalized to be of a total of 32 hours with 14 hours theory and 18 hours practical with the approval of BOS Chairman

Action: None


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Computer Science Departmental Meeting

13 February 2019

1.30 PM – 2.00 PM

Computer lab

Attendees: Jagadevi Anantapur, Premila Toran, Sapna Sherikar, Smita Patil, Sweta Kote

Minutes of Meeting

1. Certification course – Decision taken to start course on 18th February. Relevant media design completed – banner, posters, emails, registration forms etc

Action: Media to be distributed

2. Course management – Individual modules were allotted to different staff members

Action: Staff members to be notified

S. G. Gounhally

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Computer Science Departmental Meeting
26 March 2019
 1.30 PM – 2.00 PM
 Computer lab

Attendees: Jagadevi Anantapur, Premila Toran, Sapna Sherikar, Smita Patil, Sweta Kote

Minutes of Meeting

1. Certification course – Evaluation metrics were finalized and examination date was decided
Action: Question papers and OMR sheets to be prepared
2. Course management – Grading system was finalized
Action: None

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S.G. Gounbally
IQAC COORDINATOR
 Smt. Veeramma Gangasiri College for Women
 KALABURAGI - 585 102.

CERTIFICATE COURSE IN COMPUTER BASICS

H.K.E. Society's
Smt. Veeramma Gangasiri College for Women, Gulbarga

Department of Computer Science

OBJECTIVE: By undergoing the Basic Computer Course one should be able to acquire basic knowledge on computer & its usage by understanding the following skills

- How to operate the elements of a computer
- Perform operations on the computer
- Access the Internet and finding information of interest
- Register for a web-based e-mail account and using it, Opening of e-mail attachments
- Create, edit and format documents using a word processor
- Creation of ppt, preparation of slides, presentation of slide and show



COURSE DURATION: 32hrs

Certificate could be awarded to the candidates after completion of the course.

SYLLABUS OUTLINE

Module 1 - How to operate the elements of a computer: Operate the elements of a computer including power chord, power switch, network connecting cable, USB ports, Mouse (click, click and drag, double click, right click (for the context menu)), Keyboard (some of the more common letters, enter, backspace, shift, tab and arrows), interface icons, GUI Elements (use the menu, resize a window, minimize a window, maximize a window, move a window, locate items in Start Menu, using the scrollbar) Editing Options (copy, paste, cut, undo, redo, spell check)

Module 2 - Perform operations on the computer: Perform operations including switching on the computer, logging in, locating a file, opening a file, printing a document, storing a file with proper extension, creating a folder/ sub folder in a volume on hard disk and desk top, shifting files from one folder to another, shutting off the computer under Windows O.S.

S.G. Gounbali

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Module 3- Introduction to computer: Definition & block diagram, Characteristics of computer, Applications, input & output devices.

Module 4- Overview of MS-Office, applications, Word Processing software, Opening, creating, saving document, print & print preview, Find & Replace, Header & Footer, Save & Save As, Views, Borders & Shading, Change Case, Bullets and Numbering, Background, Spelling and Grammar, cut, Copy & Paste, creation of table, shortcut keys

Module 5- Overview of Presentation software MS-PowerPoint, Slides, PowerPoint views, saving a presentation, automating a slide show, inserting clipart pictures, inserting other objects, Transition and build effects, Printing Slides and important shortcut keys

Module 6 - Register for a web-based e-mail account and using it, Opening of e-mail attachments: Register for a web-based e-mail account, log in and log out of an e-mail account, access email with attachments, Opening an attachment and saving it, reply to an e-mail, forward an e-mail and delete an e-mail message

ALLOCATION OF TOTAL HOURS FOR EACH CHAPTER

Module	Chapter	Allocated Hours	
		Theory	Practical
1.	How to operate the elements of a computer	2	1
2.	Perform operations on the computer	2	2
3.	Introduction to computer peripherals	2	2
4.	MS-Word	3	5
5.	MS-Power Point	3	4
6.	Register for web based e-mail accounts and using it, opening of e-mail attachments	2	3
	Total	14	18

S. G. Gounkaly

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Reference Books

1. A First Course in Computers – SANJAY SAXENA
2. Fundamentals of Computers – Dr M N GUNDU RAO
3. Fundamentals of Computer and MS-Office- HARISH S GUJJAR
4. Computer Concept and C Programming –VIJAYALAXMI
5. Computer Concept and C Programming – P B KOTTUR



BOS Members.

1. Prof. Shivkumar,
HOD Dept. of Computer Science,
GFGC, Sedam Road, Kalaburagi.
2. Smt. Jagadevi Anantpur
HOD Dept. of Computer Science,
Smt. V. G Women's Degree College Kalaburagi
3. Smt. Premila S Toran
Smt. V. G Women's Degree College Kalaburagi
4. Smt. Sapna Sherikar
Smt. V. G Women's Degree College Kalaburagi
5. Smita Patil
Smt. V. G Women's Degree College Kalaburagi

Chairman


Shivakumar N Kalburgi
M.Sc., M.Phil.

Asst. Professor,
Dept. of Computer Science
Govt. College (Autonomous)
KALABURAGI - 585 105

Member

Member



Member



Member





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DEPARTMENT OF COMPUTER SCIENCE

Date: 06/02/19



NOTICE

All the BA II/IV/VI Sem students are hereby informed to enroll your name for the Certificate Course in Computer Basic to be conducted by the Department of Computer Science from 18th Feb 2019. Enrollment fees for the course is Rs 100 /-.

HOD

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H.K.E. Society's
Smt. Veeramm Gangasiri Degree College for Women, Kalaburagi
Department of Computer Science
Value Added Course Time-Table



W.E.F 19-02-2019

H.K.E. Society's

Days/ Time	8-9 am	9-10 am	10-11 am	11-12 pm	12-1 pm	1-1.30 pm	1.30-2.30 pm	4.30-5.30 pm
Mon	Value Added Course (Theory)					I N T E R V A L		
Tue	Value Added Course (Theory)							
Wed	Value Added Course (Theory)							
Thu	Value Added Course (Theory)							
Fri	Value Added Course (Lab)	Value Added Course (Lab)						
Sat	Value Added Course (Lab)	Value Added Course (Lab)						

S. G. Gounthali
IQAC COORDINATOR
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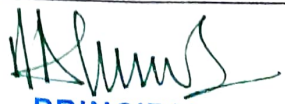


Certificate Course Student List- 2018-19

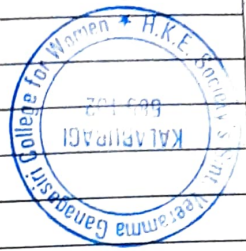
S.NO	CLASS	REG. NO	NAME OF THE STUDENT
1	BA II SEM	A1838804	AIMAN
2	BA II SEM	A1838805	AISHWARYA S B
3	BA II SEM	A1838807	AMBIKA S A
4	BA II SEM	A1838810	APSANA M P
5	BA II SEM	A1838811	ARCHANA B H
6	BA II SEM	A1838813	ARPITA S
7	BA II SEM	A1838815	ASHWINI
8	BA II SEM	A1838818	AYESHA
9	BA II SEM	A1838821	BHAGYASHREE
10	BA II SEM	A1838824	CHAITRA
11	BA II SEM	A1838823	CHAYA
12	BA II SEM	A1838825	DRAKSHAYANI
13	BA II SEM	A1838826	FARHANA
14	BA II SEM	A1838828	GAZALA
15	BA II SEM	A1838829	GOLAMMA
16	BA II SEM	A1838834	HEENA M D
18	BA II SEM	A1838838	KEERTI M
17	BA II SEM	A1838839	KEERTI S
19	BA II SEM	A1838846	MANJULA V R
20	BA II SEM	A1838847	MATA SUMANGALA
21	BA II SEM	A1838842	MEHERUNNISA
22	BA II SEM	A1838848	MOSAM G
23	BA II SEM	A1838852	NAZMIN BEGUM
24	BA II SEM	A1838853	NEHA ANJUM
25	BA II SEM	A1838858	NIKITA S
26	BA II SEM	A1838861	PRAGNYA
27	BA II SEM	A1838864	PRIYANKA L
28	BA II SEM	A1838866	RAJESHWARI
29	BA II SEM	A1838869	RAMABAI
30	BA II SEM	A183886	RANJEETA

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31	BA II SEM	A1838866	REHEMUNISA
32	BA II SEM	A1838871	REKHA CHAVAN
33	BA II SEM	A1838873	REKHA TIPPANNA
34	BA II SEM	A1838874	REWABAI
35	BA II SEM	A1838875	ROHINI S J
36	BA II SEM	A1838876	ROOPA
37	BA II SEM	A1838877	SABERA AMEEN PATEL
38	BA II SEM	A1838881	SARA TASNEEM
39	BA II SEM	A1838884	SAVITA T
40	BA II SEM	A1838886	SEEMA M
41	BA II SEM	A1838887	SEEMA R
42	BA II SEM	A1838889	SHILPA B G
43	BA II SEM	A1838892	SHIVANI
44	BA II SEM	A1838983	SHRUTI E D
45	BA II SEM	A1838899	SUMA B
46	BA II SEM	A1838900	SUMA U
47	BA II SEM	A1838901	SUNSPRIYA
48	BA II SEM	A1838903	TABASUM L
49	BA II SEM	A1838905	TANUJA P
50	BA II SEM	A1838908	VAISHNAVI A
51	BA II SEM	A1838911	ZAKIYA FATIMA
52	BA IV SEM	17546504	ANKITA C H
53	BA IV SEM	17546513	BHAGYASHREE N S
54	BA IV SEM	17546517	BHEEMAVVA RP
55	BA IV SEM	17546519	CHAITRA S J
56	BA IV SEM	17546527	KAVITA N T
57	BA IV SEM	17546531	MAHANANDA S K
58	BA IV SEM	17546533	MALLAMMA S K
59	BA IV SEM	17546536	MAREMMA S P
60	BA IV SEM	17546537	MOHAMMADI KHANAM
61	BA IV SEM	17546544	NINGAMMA C P
62	BA IV SEM	17546545	NOOR JAHAN R H
63	BA IV SEM	17546546	PALLAVI G B
64	BA IV SEM	17546548	PARVEEN BEGUM K N
65	BA IV SEM	17546551	POOJA A BIRADAR
66	BA IV SEM	17546550	POOJA S P
67	BA IV SEM	17546555	POOJASHREE B PATIL



S. G. Gounbali

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[Signature]

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68	BA IV SEM	17546559	RADHIKA V K
69	BA IV SEM	17546560	RAJESHWARI B H
70	BA IV SEM	17546565	SABA ANJUM
71	BA IV SEM	17546569	SANA PARVEEN M
72	BA IV SEM	17546570	SANIYA SADAF S H
73	BA IV SEM	17546571	SHABANA PARVEEN
74	BA IV SEM	17546573	SHAI AJA V B
75	BA IV SEM	17546580	SHWETA BASAVARAJ
76	BA IV SEM	17546581	SHWETA S R
77	BA IV SEM	17546584	SIDDAAMMA M N
78	BA IV SEM	17546587	SOUJANYA PATIL
79	BA IV SEM	17546586	SOUMYA M P
80	BA IV SEM	17546593	SWATI C
81	BA IV SEM	17546595	TABASSUM M
82	BA IV SEM	17546596	WAHEEDA TABASSUM
83	BA IV SEM	17546597	YASHODHA B
84	BA IV SEM	17546598	YASMEEN BEGUM
85	BA VI SEM	16538538	MABANNI PATEL
86	BA VI SEM	16538558	RAKSHITA
87	BA VI SEM	16538559	RANI R
88	B.Sc II SEM		JAGADEVI



ndr

HOD

Dept. of Computer Science
Smt. V. G. Womens College
GULBARGA

S. G. Gounhalli

IQAC COORDINATOR

Smt. Veeramma Ganagasini College for Women
KALABURAGI - 585 102

M. S. S.

PRINCIPAL

Smt. Veeramma Ganagasini College for Women
KALABURAGI - 585 102



SMT. VEERAMMA GANGASIRI DEGREE COLLEGE FOR
WOMEN, GULBARGA - 585 102
NAAC- ACCREDITED "A" GRADE (3rd Cycle)
Affiliated to Akkamahadevi Women's University, Vijayapura



DEPARTMENT OF COMPUTER SCIENCE

**Registration form for the Certificate Course in
"Computer Basics"**

Duration: 32 Hrs

Year: 2018-19

1. Name of the Student : Aiman fatima
2. Father's Name : M.D Shafiddin
3. Class & Combination : B.A 2nd Sem.
4. University Reg Number : A1838804
5. Address for Communication : # 11-4875 M.S.K Mill Road
Near Illahi Masjid Teelanabad Gulbarga.
6. Contact Number : 7204197835
7. E-mail ID : As7371891@gmail.com
8. Course Fees: Rs.100/- Receipt No: 112 Date: 12/2/19



DECLARATION

I hereby abide by the rules of the course I maintain the discipline of the College

Kanvez
Parent Signature

Aiman
Students Signature

usl
Course Coordinator

S.G. Gounbali
IUAC COORDINATOR
Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102.

Principal
PRINCIPAL
PRINCIPAL
Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102.



H.K.E.Society's
SMT. VEERAMMA GANGASIRI DEGREE COLLEGE FOR WOMEN

Kalaburagi

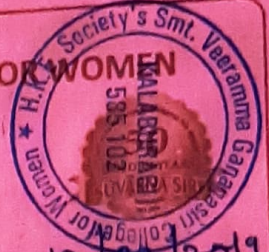
Internal Quality Assurance Cell (IQAC)

CERTIFICATE COURSE

RECEIPT

No. **112**

Date: **12/02/2019**



Received from Aiman Fatima of B.A./B.Sc./B.Com./

B.B.M. II Semester a sum of Rupees 100/- by cash

towards Admission Fees for Certificate Course in Computer Basics organised by

Department of Computer Science which commences from 15/02/2019

Rs. 100/-

S.G. Gounbali
IQAC COORDINATOR
Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102.

Signature of
Course Coordinator

[Signature]

PRINCIPAL

Smt. Veeramma Gangasiri College for Women
KALABURAGI - 585 102.

ಶ್ರೀಮತಿ ವಿಲರಮ್ಮ ಗಂಗಸಿರಿ ಕಲಾ ಮತ್ತು ವಿಜ್ಞಾನ

ಹೈದರಾಬಾದ ಕರ್ನಾಟಕ

ವಿದ್ಯಾರ್ಥಿಗಳ ಹಾಜರಿ ಪುಸ್ತಕ

ವಿಷಯ : Computer Basics ತರಗತಿ : B.A II/IV/V sem

ರೋಲ್ ನಂ. Roll No.	ವಿದ್ಯಾರ್ಥಿಯ ಹೆಸರು Name of the Student B.A II sem.	Sign. of the Teacher	Date of Lecturers	Sl. No. of Lecturers	1	2	3	4	5	6	7	8	9	10	11
					1	2	3	4	5	6	7	8	9	10	11
					1	2	3	4	5	6	7	8	9	10	11
A1838807	Ambika S. A.				↓	↓	2	3	4	5	6	7	8	9	10
810	Apsara M P					↓	2	3	4	5	6	7	8	9	
811	Archana B H				↓	↓	2	3	4	5	6	7	8	9	
813	Arpita S.				↓	↓	2	2	3	4	5	6	7	8	9
815	Ashwini				↓	↓	2	3	4	5	6	7	8	9	9
821	Bhagyashree						↓	2	2	3	4	5	6	7	8
822	Charitra						↓	2	3	4	5	6	7	8	9
823	Chaya				↓	↓	2	3	4	5	6	7	8	9	
804	Airran				↓	↓	2	3	3	4	5	6	7	8	9
805	Aishwarya S.B.				↓	↓	2	3	4	5	6	6	7	8	9
825	Drakshayani				↓	2	3	4	5	5	6	7	8	9	10
826	Farhana				↓	2	3	4	5	6	7	8	9	10	11
818	Aysha				↓	↓	2	3	4	5	6	7	8	9	10
828	Gazala				↓	2	3	4	5	5	6	7	8	9	10
829	Golamma				↓	2	2	2	3	4	5	6	7	8	9
834	Heena MD				↓	2	3	4	5	5	6	7	8	9	10
838	Keshti M				↓	2	2	3	4	5	6	7	8	9	10
846	Manjula V R				↓	2	3	4	5	6	7	8	9	10	
847	Mata Sumangala				↓	2	3	4	5	6	7	8	9	10	11
	Mocam G						↓	2	3	4	5	6	7	8	9
842	Meherunisa				↓	2	3	4	5	6	7	8	9	10	11
852	Nayim Begum				↓	↓	2	3	4	5	6	7	8	9	10
858	Neha Anjum				↓	↓	2	3	4	5	6	7	8	9	
858	Nikita S				↓	↓	2	3	4	5	6	7	8	9	10
861	Neha An. Pragnya				↓	2	3	4	5	6	7	7	8	9	10
864	Paryanka L				↓	2	3	4	5	6	7	8	9	10	11
	Keshti S				↓	2	3	4	5	6	7	8	9	10	11
866	Rajeshwari				↓	↓	2	3	4	5	6	7	8	9	10

ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯ

ಪದವಿ ಮಹಿಳಾ ಮಹಾವಿದ್ಯಾಲಯ, ಕಲಬುರಗಿ-585 102.

ವರ್ಷ 2018-19

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ಶ್ರೀಮತಿ ವಿಲರಮ್ಮ ಗಂಗಸಿರಿ ಕಲಾ ಮತ್ತು ವಿಜ್ಞಾನ

ಪದವಿ ಮಹಿಳಾ ಮಹಾವಿದ್ಯಾಲಯ, ಕಲಬುರಗಿ-585 102.

ವಿದ್ಯಾರ್ಥಿಗಳ ಹಾಜರಿ ಪುಸ್ತಕ

ವಿಷಯ : Computer Basics

ತರಗತಿ : BA II / IV / VI Sem

u

ವರ್ಷ 2018-19

ರೋಲ್ ನಂ. Roll No.	ವಿದ್ಯಾರ್ಥಿಯ ಹೆಸರು Name of the Student	Sign. of the Teacher	Date of Lecturers	Sl. No. of Lecturers											
				1	2	3	4	5	6	7	8	9	10	11	
				18/12	19/12	20/12	21/12	22/12	23/12	24/12	25/12	26/12	27/12	28/12	1/13
867	Ramabai			+	2	3	4	5	6	7	8	9	10	11	
869	Ranjela				+	2	3	4	5	6	7	8	9	10	
	Rehemunisa			+	2	3	4	5	6	7	8	9	10	10	
873	Rekha Chauhan			+	2	2	3	4	5	6	7	7	8	9	
871	Rekha Tippanna			+	+	2	3	4	5	6	7	8	9	10	
874	Rudabai			+	2	3	4	5	6	7	8	9	10	11	
875	Robini SJ				+	2	3	4	5	6	7	8	9	10	
877	Sahera Ameen patel			+	2	3	4	5	6	6	7	8	9	10	
881	Sara Tasneem			+	2	3	4	5	6	7	8	9	10	11	
884	Savita J			+	2	3	4	5	6	7	8	9	10	11	
886	Seema M			+	+	2	3	4	5	6	7	8	9	9	
887	Seema R			+	2	3	4	5	6	7	8	8	9	10	
889	Shilpa B S				+	2	3	4	5	6	7	8	9	10	
892	Shivani			+	2	3	4	4	5	6	7	8	9	10	
893	Shruti E D			+	1	2	3	4	5	6	7	8	8	9	
900	Suma B			+	2	3	4	5	6	7	8	8	9	9	
899	Suma V			+	+	2	3	4	5	6	7	8	9	10	
901	Sunspriya				+	2	3	4	5	6	7	8	9	9	
903	Tabasum L			+	2	3	4	5	6	7	8	9	10	11	
905	Tanuja P				+	2	3	4	5	6	7	7	8	9	
	Vaishnavi A			+	2	3	4	5	6	7	8	9	10	11	
911	Zakiya Fatima			+	+	2	3	4	5	6	7	8	9	10	
902	Swati C.H			+	2	3	4	5	6	7	8	8	9	10	
536	Rupa			+	2	3	4	5	6	7	8	9	10	10	

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S. G. Goud...

PRINCIPAL
Smt. Veeramma Ganagasiri College for Women
KALABURAGI - 585 102.

IQAC COORDINATOR
Smt. Veeramma Ganagasiri College for Women

ಶ್ರೀಮತಿ ವಿರಮ್ ಗಂಗಸಿ ಕಲಾ ಮತ್ತು ವಿಜ್ಞಾನ

ಹೈದರಾಬಾದ್ ಕರ್ನಾಟಕ

ವಿದ್ಯಾರ್ಥಿಗಳ ಹಾಜರಿ ಪುಸ್ತಕ

ವಿಷಯ : Computer Basics

ತರಗತಿ : B.A II / IV / VI sem

Lab

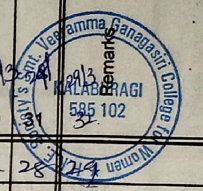
ರೋಲ್ ನಂ. Roll No.	ವಿದ್ಯಾರ್ಥಿಯ ಹೆಸರು Name of the Student <u>B.A IV Sem</u>	Sign. of the Teacher	Date of Lecturers										
		Sl. No. of Lecturers	1	2	3	4	5	6	7	8	9	10	11
			1	2	3	4	5	6	7	8	9	10	11
17546504	Ankita C H		1	2	3	4	5	6	7	8	9	10	11
513	Bhagyashree N S			1	2	3	4	5	6	7	8	9	10
517	Bheemanna R P		1	1	2	3	4	5	6	7	8	9	
519	Chaitra S J		1	2	3	4	5	6	7	8	9	9	10
527	Kavita NT		1	2	2	3	4	5	6	7	8	9	10
	Mahananda S K		1	1	2	3	4	5	6	7	8	9	9
533	Hallamma S K		1	2	3	4	5	6	7	8	9	10	10
536	Masamma SP		1	2	3	4	5	6	7	8	9	10	
537	Mohammadi Khanam		1	2	3	4	5	6	7	8	9	9	10
544	Ningamma CP		1	1	2	3	4	5	6	7	8	9	10
545	Noor Jahan R H			1	2	3	4	5	6	7	8	9	10
546	Pallavi G B		1	2	3	4	5	6	7	8	9	10	10
548	Paveen Begum K N		1	1	2	3	4	5	6	7	8	9	10
551	Pooja A Biradar			1	2	3	4	5	6	7	8	9	9
550	Pooja S P		1	2	3	4	5	6	7	8	9	10	10
555	Poojashree B Patil		1	1	2	3	4	5	6	7	8	9	10
559	Radhika V K		1	2	3	4	5	6	7	8	9	10	11
560	Rajeshwari B H		1	1	2	3	4	5	6	7	8	9	11
* 576	Rivra II sem			1	2								
565	Saba Anjum		1	1	2	3	4	5	6	7	8	9	10
569	Sana Paveen M		1	2	3	4	5	6	7	8	9	10	11
570	Saniya Saday S H			1	2	3	4	5	6	7	8	9	10
571	Shabana Paveen		1	2	3	4	5	6	7	8	9	10	11
573	Shailaja V B		1	2	3	4	5	6	7	8	9	10	
580	Shweta Basavanaj		1	1	2	3	4	5	6	7	8	9	10
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584	Siddamma M N		1	1	2	3	4	5	6	7	8	9	10
587	Soujanya Patil		1	2	3	4	5	6	7	8	9	10	11

ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯ

ಹದಿನೆಂಟು ಮಹಿಳಾ ಮಹಾವಿದ್ಯಾಲಯ, ಕಲಬುರಗಿ-585 102. 3

ವರ್ಷ..... 2018-2019

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12	12	13	14	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
12	13	14	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
12	13	14	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30



Smt. Veeramma Ganapati
Smt. Veeramma Ganapati

ಶ್ರೀಮತಿ ವೀರಮ್ಮ ಗಂಗಸಿರಿ ಕಲಾ ಮತ್ತು ವಿಜ್ಞಾನ

ಹೈದರಾಬಾದ್ ಕರ್ನಾಟಕ

ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯ ಪದವಿ ಮಹಿಳಾ ಮಹಾವಿದ್ಯಾಲಯ, ಕಲಬುರಗಿ-585 102.

ವಿದ್ಯಾರ್ಥಿಗಳ ಹಾಜರಿ ಪುಸ್ತಕ

ವಿಷಯ : Computer Basics

ತರಗತಿ : 80 II / 12 / 15 sem

ವರ್ಷ 2018-2019 4

ರೋಲ್ ನಂ. Roll No.	ವಿದ್ಯಾರ್ಥಿಯ ಹೆಸರು Name of the Student	Sign. of the Teacher											
		Date of Lecturers	18/12	19/12	20/12	21/12	22/12	23/12	24/12	25/12	26/12	27/12	28/12
		Sl. No. of Lecturers	1	2	3	4	5	6	7	8	9	10	11
586	Soumya M P Sweati G Tabassum M		1	2	3	4	5	6	7	8	9	10	11
596	Waheda Tabassum Yashodha B		1	2	2	3	4	5	6	7	8	9	10
598	Yasmeen Begum		1	1	2	3	4	5	6	7	9	10	11

S. G. Gounhalli

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																																Remarks
12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	29											
12	13	14	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	27											
10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	27														
12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	29														

[Signature]

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NOTICE



All the BA II/IV/VI Sem students are hereby informed to attend the Certificate Course of **Computers Basics Examination** to be conducted by the Department of Computer Science on **8th April 2019** at **11:00-12:00 noon** in room no :LH-5.

Note: Certificate will not be issued to the absentees


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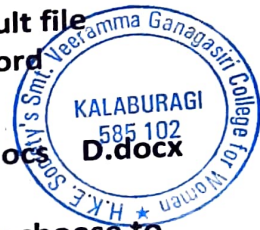

Principal


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(31)

SMT. V. G. WOMEN'S DEGREE COLLEGE, KALABURGI
CERTIFICATE COURSE IN COMPUTER BASICS (QP) BY DEPT. OF COMP. SCIENCE



1. Microsoft Word is a
 - A. Word Processing Program
 - B. Spreadsheet Program
 - C. Presentation Program
 - D. None of the above

2. If you want to copy a selection of text, which button do you click ?
 - A. Cut
 - B. Copy
 - C. Move
 - D. Duplicate

3. Selection of text can be of
 - A. single word or a line
 - B. a paragraph
 - C. complete document
 - D. all of the above

4. To delete the selected sentence, we can press the following key:
 - A. Backspace
 - B. Delete
 - B. Both (A) and (B)
 - D. None

5. The document can be zoomed maximum up to:
 - A. 100%
 - B. 200 %
 - C. 400%
 - D. 500%

6. What is the smallest and largest font size available in Font Size tool on formatting toolbar?
 - A. 8 and 72
 - B. 8 and 70
 - C. 8 and 82
 - D. 10 and 72

7. What is the default file extension for all Word documents?
 - A. .txt
 - B. .xls
 - C. .doc
 - D. .docx

8. Which would you choose to save a document with a new name ?
 - A. Click File, Save
 - B. Click File, Save As
 - C. Press Ctrl+S
 - D. None

9. What is the shortcut key to "Select" a whole document?
 - A. Ctrl + S
 - B. Ctrl + W
 - C. Ctrl + P
 - D. Ctrl + A

10. What is the shortcut key to "Print" a document?
 - A. Ctrl + V
 - B. Ctrl + W
 - C. Ctrl + P
 - D. Ctrl + R

11. What is the shortcut key to "Save" a document?
 - A. Alt + S
 - B. Ctrl + S
 - C. Ctrl + P
 - D. None

12. What is the shortcut key to "Open" an existing document ?
 - A. Ctrl + O
 - B. Shift + Ctrl + O
 - C. Ctrl + A
 - D. None

13. What is the shortcut key to create a "New" document?
 - A. Shift + N
 - B. Ctrl + N

- C. Alt + N D. Shift+Ctrl+N

14. What is the shortcut key for "Justify Align" the selected text ?

- A. Ctrl + J
- B. Ctrl + Shift + J
- C. Ctrl + E
- D. None of the above

15. What is the shortcut key for "Find" a word in document ?

- A. Ctrl + F
- B. Ctrl + Shift + F
- C. Ctrl + H
- D. None of the above

16. What is the shortcut key to "Undo" the last action in a document ?

- A. Ctrl + X
- B. Ctrl + Z
- C. Ctrl + U
- D. None of the above

17. What is the shortcut key for Spelling Check in document ?

- A. F1
- B. F2
- C. F4
- D. F7

18. On which page the header or the footer is printed by default ?

- A. Every page
- B. On first page
- C. On last page
- D. None of the above

19. You can insert the clip art from

- A. From Insert choose Pictures then Clip Art
- B. Choose Clip Art icon from Drawing toolbar
- C. All of above
- D. None of above

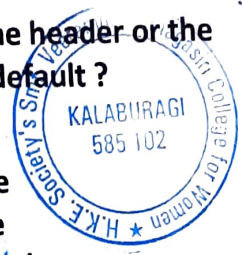
MS-PowerPoint

20. which of the following should you use if you want all the slide in the presentation to have the same "look"?

- a. the slide layout option
- b. add a slide option
- c. outline view
- d. a presentation design template

21. Which of these is not the view of PowerPoint?

- A) Slide Show view
- B) Slide Sorter view
- C) Normal view
- D) Outline view



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31. From which tab you can access Picture, Test Box and Chart etc. ?

- A. Home
- B. Insert
- C. Transitions
- D. None of the above

32. What lets you to create new presentation by selecting ready-made font color and graphics effects ?

- A. Animation Scheme
- B. Presentation Template
- C. Design Template
- D. None of the above

33. Microsoft PowerPoint is a

- A. Database program
- B. Spreadsheet program
- C. Presentation program
- D. Word processing program

34. Which of the following is the default page setup orientation for slides in Power Point?

- A. Vertical
- B. Portrait
- C. Landscape
- D. Horizontal

35. Add, Subtract, Multiple and logic operations are performed by

- A. Memory
- B. Control unit
- C. ALU
- D. None of the above

36. The heart of the computer is

- A. Input unit
- B. ALU
- C. RAM
- D. CPU

37. Disk cleanup helps to free up

- A. recycle bin
- B. spaces
- C. data
- D. all of the above

38. Microprocessors can be used to make

- A. Digital systems
- B. Mobile Phone
- C. Computers
- D. All of above

39. ALU stands for

- A. Access Logic Unit
- B. Application Logic Unit
- C. Arithmetic Logic Unit
- D. None of the above

40. The memory can be divided into

- A. Primary memory
- B. Secondary memory
- C. Primary and Secondary memory
- D. None of the above

41. When we delete the file, the file goes to

- A. My computer
- B. Control Panel
- C. Recycle bin
- D. None



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22. What is Extension of PowerPoint Presentation?

- A) .POT
- B) .PPT
- C) .PTP
- D) .PPE

D) Ctrl + F

23. What is the shortcut key to create new files in PowerPoint presentation.

- A) Ctrl + N
- B) Ctrl + S
- C) Ctrl + M
- D) Shift + N

27. How you can stop the slide show.

- A) Pressing Delete button.
- B) Pressing Esc button.
- C) Pressing Right arrow.
- D) Pressing Left arrow.

24. To open Power Point from Run Dialog Box, type _____

- A) PowerPoint
- B) Powerpoint
- C) Power point
- D) PowerPoint

28. _____ task pane shows the design that is currently being used in the presentation.

- A) slide show
- B) slide style
- C) slide design
- D) slide format

25. Which program is used to create a presentation

- A) Excel
- B) PowerPoint
- C) Access
- D) Outlook

Correct Answer : B

29. How to insert a table in a slide.

- A) Table menu & Insert table
- B) Click on the insert table in the content pane of the blank slide.
- C) A and B Both
- D) The table can not be inserted into a slide.

26. What is the shortcut key to insert a new slide into the current presentation.

- A) Ctrl + O
- B) Ctrl + M
- C) Ctrl + N

30. To start slide show of a presentation

- A. Press F5 key
- B. From Slide Show Tab choose Start From Beginning option
- C. From Slide Show menu choose Rehearse timing
- D. Both (A) and (B)

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42. _____ will first ask you if you are sure you want to empty the contents of the clipboard

- A. Cut B. Copy
- C. Delete D. None

43. The smallest unit of storage is

- A. Bit B. Byte
- C. Kilobyte D. Megabyte

44. RAM is a type of

- A. Write Only Memory
- B. Read Only Memory
- C. Read/Write Memory
- D. None of the above

45. The control unit controls all

- A. Software operations
- B. Hardware operations
- C. Both (A) and (B)
- D. None of the above

Answer: Option [B]

46. Which of the following is output device ?

- A. Printer B. Joystick
- C. Mouse D. Processor

Answer: Option [A]

46. The part of the computer, which can be touched, is called

- A. Hardware
- B. Software
- C. Output Device
- D. None of the above

47. The equipment needed to allow home computers to connect to the Internet is called a

- A. Modem B. Gateway
- C. Monitor D. Peripheral

48. Which of the following protocols is used for WWW ?

- A. ftp B. http C. w3 D. all

49. The first page that you normally view at a Website is its:

- A. Home page B. Master page
- C. First page D. None

50. Which of the following networking solution is suitable for networking in a building?

- A. WAN B. MAN C. LAN D. All

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Affiliated to Akkamahadevi Women's University, Vijayapura
DEPARTMENT OF COMPUTER SCIENCE



EXAMINATION ANSWER SHEET

PAPER: "Computer Basics"

STUDENT NAME: Kaushal N.T. CLASS: B.A 1st sem REG NO: 17546527

STUDENT SIGN: [Signature]

DATE: 08/04/2019

Answer Selection:

Correct: ● Incorrect: ⊗ ⊙ ⊖

INVIGILATOR SIGN: _____

EVALUATOR SIGN: _____

1	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	14	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	27	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	39	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D
2	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	15	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	28	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	40	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D
3	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	16	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	29	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	41	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D
4	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	17	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	30	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	42	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D
5	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	18	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	31	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	43	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D
6	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	19	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	32	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	44	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D
7	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	20	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	33	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	45	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D
8	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	21	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	34	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	46	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D
9	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	22	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	35	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	47	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D
10	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	23	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	36	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	48	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D
11	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	24	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	37	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	49	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D
12	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	25	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	38	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	50	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D
13	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	26	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	TOTAL MARKS SCORED: <u>28</u> GRADE: <u>B</u>									

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Affiliated to Akkamahadevi Women's University, Vijayapura
DEPARTMENT OF COMPUTER SCIENCE



EXAMINATION ANSWER SHEET

PAPER: "Computer Basics"

STUDENT NAME: Mallamma S.K CLASS: B.A IVth REG NO: 17546533

STUDENT SIGN: [Signature]

DATE: 08/04/2019

Answer Selection:

Correct: ● Incorrect: ⊗ ⊙ ⊖

INVIGILATOR SIGN: _____

EVALUATOR SIGN: _____

1	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	14	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	27	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	39	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D
2	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	15	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	28	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	40	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D
3	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input checked="" type="radio"/> D	16	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D	29	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	41	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D
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6	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	19	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	32	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D	44	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D
7	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input checked="" type="radio"/> D	20	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	33	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input checked="" type="radio"/> D	45	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D
8	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	21	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	34	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	46	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D
9	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	22	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	35	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D	47	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D
10	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D	23	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	36	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input checked="" type="radio"/> D	48	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D
11	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	24	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D	37	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	49	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D
12	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	25	<input type="radio"/> A <input checked="" type="radio"/> C <input type="radio"/> D	38	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D	50	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> D
13	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input checked="" type="radio"/> D	26	<input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	TOTAL MARKS SCORED: <u>24</u> GRADE: <u>B</u>			

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Started on 18/0/19
Completed on 29/03/19.

H.K.E. Society's
Smt. Veeramma Gangasiri College for Women, Gulbarga
Department of Computer Science



Date: 8/4/2019

Certificate Course Exam-2019

SI.NO	REG.NO	NAME	CLASS	SIGN	MARKS	
1	A1838886	SEEMA. MALLESHAPPA. B.	B.A II SEM	Seema	36	A
2	A1838824	Chaitra. Shivlingappa. O	B.A II Sem	Chaitra	16	B
3	A1838834	Heena. MD	B.A II Sem	Heena	48	A+
4	81838813	Arpita. Shivarama	B.A II Sem	Arpita	36	A
5	A1838815	Ashwini. Hanumanthappa	B.A II Sem	Ashwini	22	B
6	17546596	Waheda Tabbasum	B.A IV ^{sem}	Waheda	26	B+
7	A1838838	Keerthi D/o Mallikarjun	B.A II Sem	Keerthi	32	B+
8	A1838807	Amritha D/o Shivarama	B.A II Sem	Amritha	41	A
9	A1838893	Shrutika E.D	B.A II Sem	Shrutika	25	B+
10	A1838887	Seema P. K	B.A II Sem	Seema	42	A
11	A1838884	Savita. J. Kote	B.A II Sem	Savita	46	A+
12	A1838905	Taniya. Emma. P	B.A II Sem	Taniya	37	A
13	A1838900	Suma. Bhimaraya	B.A II Sem	Suma	20	B
14	A1838847	Maata Sumangal	B.A II Sem	Maata	37	A
15	17546570	Saniya Sady	B.A II Sem	Saniya	27	B+
16	17546569	Sana Parveen	B.A II Sem	Sana	27	B+
17	A1838901	Srisperija. N. K. K.	B.A II Sem	Srisperija	43	A
18	A1838805	Aishwarya. S. Bale	B.A II Sem	Aishwarya	36	A
19	A1838923	Chaya. S. S	B.A II Sem	Chaya	42	A
20	A1838834	Keerthi S. B	B.A II Sem	Keerthi	15	B
21	A1838873	Rakha. Chellan	B.A II Sem	Rakha	13	B
22	17546587	Sanjanya. Patil	B.A II Sem	Sanjya	40	A
23	17546517	Eheemavva. R.P.	B.A II Sem	Eheemavva	39	A
24	17546584	Siddamma. M.D. Nagaraj	B.A II Sem	Siddamma	29	B+
25	17546548	Parveen Begum. K.N	B.A II Sem	Parveen	33	A
26	A1838810	Apasana. M. P	B.A II Sem	Apasana	38	A

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27	A1838864	Priyanka Laxman	B.A II sem	Priyanka	36	A
28	A1838848	Mosam 210 Gopal C	B.A II sem	Mosam	20	B
29	A183888	Ayesha Siddiqua	B.A II sem	Ayesha	29	B+
30	A1838828	Guzala Firdouse	B.A II sem	Guzala	32	B+
31	A1838866	Raheemunnisa	B.A II sem	Raheem	32	B+
32	A1838871	Shabana Parveen	B.A II sem	Shabana	35	A
33	A1838831	Mohammed Khanam	B.A II sem	Mohammed	45	A+
34	A1838865	Saba Anjum	BA II sem	Saba	45	A+
35	A1838826	Fahana Begum	B.A II sem	Fahana	40	A
36	17546545	Noorjahan R.H	B.A II sem	Noorjahan	29	B+
37	17546504	Ankita, C. H	B.A II sem	Ankita	30	B+
38	17546560	Rejeshwari, B. H.	B.A II sem	Rejeshwari	24	B+
39	17546586	Soumya. M. P	B.A II sem	Soumya	26	B+
40	17546573	Shailaja V. Beenanalli	B.A II sem	Shailaja	32	B+
41	17546551	Pooja A. Bixadar	B.A II sem	Pooja	35	A
42	17546581	Shweta. S. Rathod	B.A II sem	Shweta	28	B
43	A1838892	Shivani. D. Guttadar	BA II sem	Shivani	28	B
44	17546598	Yasmeen Begum	BA II sem	Yasmeen	45	A+
45	17546595	Tabassum	B.A II sem	Tabassum	39	A
46	A1838804	Aiman Fatima	B.A II sem	Aiman	31	B+
47	A1838854	Asha Neha Anjum	BA II sem	Asha Neha	20	B
48	A1838911	Zakia Fatima	B.A II sem	Zakia	41	A
49	A1838852	Alaymeen Begum	BA II sem	Alaymeen	23	B+
50	A1838877	Asabeen Begum	BA II sem	Asabeen	37	A
51	A1838889	Shilpa B. G	B.A II sem	Shilpa	28	B+
52	A17546550	Pooja S. Patil	BA II sem	Pooja	24	B+
53	A1838903	Tabassum Begum	BA II sem	Tabassum	46	A+
54	A1838861	Pragnya B. M	BA II sem	Pragnya	21	B
55	A1838811	Archana B. H.	BA II sem	Archana	24	B+
56	17546555	Pooleshree B.	BA II sem	Pooleshree	30	B+
57	17546597	Yashodha. B	B.A II sem	Yashodha	31	B+
58	17546513	Bhagyashree N. S	B.A II sem	Bhagyashree	23	B



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IInd exam for absentees
15/4/19

KAL 5
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59	17546527	kavitha. N.T	B.A.IV th sem	K.B.H	28	B
60	17546533	Mallamma. S.K	B.A.IV th sem	K.B.H	24	B
61	17546544	Ningamma. C.P.	B.A.IV th sem	NS	35	A
62	17546519	charitra. S.J	B.A.IV th sem	charitra	29	B
63	17546546	Pallavi G.B	B.A.IV th sem	Pallavi	28	B
64	17546559	Radhika. V.K	B.A.IV th sem	R	26	A
65	A1838874	Revaobai, Chandrakanta	B.A.IV th sem	Reva	19	B
66	A1838902	Swati, Chandrakant	B.A.IV th sem	Swati	22	B
67	A1838842	Mahesunnisa Muskan	B.A.IV th sem	Mad	16	B
68	A17546536	Magamma. Sharanabasappa	B.A.IV th sem	Mag	15	B
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Hyderabad Karnataka Education Society's
SMT.VEERAMMA GANGASIRI DEGREE COLLEGE FOR WOMEN
KALABURAGI

Affiliated to Karnataka State Women's University, Vijayapura
(Re-accredited by NAAC with 'A' Grade 3rd Cycle)
****Internal Quality Assurance Cell (IQAC)****

DEPARTMENT OF COMPUTER SCIENCE

VALEDICTORY

VALUE-ADDED COURSE

"COMPUTER BASIC"

Chief Guest

DR. SUVARNA NANDYAL

Prof. & HOD Dept. of Computer Science & Engineering
PDA College of Engineering, Kalaburagi

DR. ESHWARAYYA MATH

Principal

will preside over the function

YOU ARE CORDIALLY INVITED

PROF. JAGADEVI ANANTAPUR
Head Department of Computer Science

~~~ Staff & Students of Computer Science Department ~~~

Date: 09-04-2019

Time : 1:30 pm

Venue: Auditorium Hall

*S.G. Gounbali*

**IQAC COORDINATOR**  
Smt. Veeramma Ganagasiri College for Women  
KALABURAGI - 585 102.

*[Signature]*

**PRINCIPAL**  
Smt. Veeramma Ganagasiri College for Women  
KALABURAGI - 585 102.

**INAUGURATION FUNCTION OF CERTIFICATE COURSE ON 18/2/2019 BY BOS  
CHAIRMAN MR.SHIVKUMAR KALABURAGI**



*S. G. Gomballi*

**IQAC COORDINATOR**  
Smt. Veeramma Gangasiri College for Women  
KALABURAGI - 585 102.

*[Signature]*

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**VALIDICTORY FUNCTION PHOTO**



*S. G. Gounhally*

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HYDERABAD KARNATAKA EDUCATION SOCIETY'S

# SMT. VEERAMMA GANGASIRI DEGREE COLLEGE AND P. G. CENTRE FOR WOMEN

AFFILIATED TO KARNATAKA STATE AKKAMAHADEVI WOMEN'S UNIVERSITY, VIJAYAPURA  
RE-ACCREDITED BY NAAC WITH 'A' GRADE (3<sup>rd</sup> Cycle)  
KALABURAGI



## DEPARTMENT OF COMPUTER SCIENCE

# Certificate



This is to certify that Kum. \_\_\_\_\_

of \_\_\_\_\_ has completed the **Certificate Course in Computer Basics** which is organised by the Department of Computer Science, Smt. Veeramma Gangasiri Degree College and P. G. Centre for Women, Kalaburagi from \_\_\_\_\_ to \_\_\_\_\_.

She has passed the Certificate Course Examination with \_\_\_\_\_ grade.

**Prof. Jagadevi Anantapur**  
Course Coordinator  
Head Dept. of Computer Science

*S. G. Gounkali*  
**IQAC COORDINATOR**  
Smt. Veeramma Gangasiri College for Women  
KALABURAGI - 585 102.

*[Signature]*  
**PRINCIPAL**  
Smt. Veeramma Gangasiri College for Women  
KALABURAGI - 585 102.

**Dr. Eshwarayya Math**  
Principal

Date: 11/04/2019

To,  
The Principal,  
Smt V.G Degree College ,  
Kalaburgi.



Sub: Issue of cheque for Rs 8790/- for expenditure of Certificate Course conducted.

Respected Sir,

I, Jagadevi A HOD Department Of Computer Science want to bring to your kind notice that the Certificate Course of Computer Basics is completed on 29/03/19. The fee collected is already credited to your account.

Now I, need the amount to pay the expenditure for Banner, Certificate & Remuneration for the staff which are listed as below,

| Sl.No | Item                       | Amount |
|-------|----------------------------|--------|
| 1.    | Banner                     | 319/-  |
| 2.    | Certificate                | 1200/- |
| 3.    | Remuneration for Staff     | 6900/- |
| 4.    | Cold drinks & Water bottle | 86/-   |
| 5.    | Flower and Bouquet         | 285/-  |
| Total |                            | 8790/- |

Kindly issue the cheque & do the needful.

Thanking You ,

Yours faithfully,

Smt. Jagdevi A

Dept. Of Computer Science

Dept. of Computer Science  
Smt. V. G. Womens College,  
KALABURGI.

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H.K.E. SOCIETY'S  
SMT. VEERAMMA GANGASIRI DEGREE COLLEGE  
FOR WOMEN, GULBARGA - 585 102  
NAAC- ACCREDITED "A" GRADE (3rd Cycle)  
Affiliated to Akkamahadevi Women's University, Vijayapura  
**Department Of Computer Science**




## A Report on Value-Added course in "Computer Basics" From 18<sup>th</sup> Feb 2019 to 29<sup>th</sup> March 2019

In this digital age, any education is incomplete without computer literacy. Computer literacy is the knowledge and ability to utilize computers and related technology efficiently. Unlike just a couple of years ago, computer literacy is no longer a choice and is absolutely essential to survive in today's societies. Most of the government service is now rendered via web portals. From shopping to examination applications almost all tasks has an online component to them. And all most all formal communications happens over email. With the demonetization and UPI payments, commerce too has become digital. Moreover computer literate students have an added advantage to perform well in the modern work place were even the smallest of tasks requires a computer.

In that spirit we have successfully conducted the Value-Added Course in "Computer Basics" for Bachelor of Arts students. The course was held between 18<sup>th</sup> Feb (Inauguration) and 29<sup>th</sup> of March for a total of 32 hours. It included both theory and laboratory sessions with a 14 hour and 18 hour split. During the course the student were taught how to

1. Operate the elements of computer
2. Perform operations on the computer
3. Access the internet and finding information of interest
4. Register for a web-based e-mail account and use it to send e-mails with attachments
5. Create, edit and format document using a word processor
6. Create a preparation of slides and presentation of the same in a slide show

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The theory was conducted for the entire batch together in the auditorium in 1 hour sessions in the morning between 8 and 9 AM. The lab session were conducted in 3 batches of 30 students each in 2 hour sessions based on availability of the labs in between the regular lab sessions. The theory sessions were interactive to ensure the students got the best out of the course. The lab session started from the very fundamental and identifying the constituent parts of a computer like keyboard, mouse, monitor and so on. The theory sessions were completed before starting the lab sessions, instead of alternating between the theory and lab sessions. This was done as the most important part of the course was the lab sessions. The theory part acted merely as an introduction and is easily accessible over the internet. During the lab sessions however the students needed a lot of personal attention and hand holding.

This course also provided the department valuable feedback that would help refine the teaching methodologies and course content in the future. One of the main areas where the students struggled was to understand complex abstractions in the presentation software like creating slide animations. In future courses, these areas will be simplified further to improve the likelihood of the students understanding. The course used biological analogies to make the students understand the concepts of computing- the body was equated to hardware and the mind was equated to software. This technique turned out to be crucial in explaining the concepts to students who lacked the vocabulary or exposure to understand computers and computing.

*S. G. Gounhalli*

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*[Signature]*

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