



Hyderabad Karnataka Education Society's  
**SMT. VEERAMMA GANGASIRI DEGREE COLLEGE AND P.G  
CENTRE FOR WOMEN**

(Affiliated to Karnataka State Akkamahadevi Women's University, Vijayapura &  
Reaccredited with "A" grade by NAAC, Bengaluru)

**KALABURAGI-585102 – Karnataka - INDIA**

Ph.No : 08472-220374 –<http://www.vgcollege.in>- E-mail:hkesvgwgcg1965@rediffmail.com



### Performance Appraisal Form for Non-teaching Staff

Name of the Employee: \_\_\_\_\_

Designation: \_\_\_\_\_ Section: \_\_\_\_\_

Job Description: \_\_\_\_\_

Reporting Officer will Please write any of the following remarks in the Column comments:

1. **Excellent**- Consistently superb performance and always exceeds the expectation.
2. **Very Good**- Consistent Performance exceeds expectations many times.
3. **Good**- Just meets the requirement of the job responsibility.
4. **Need Improvement**- Sometimes meets the requirement but needs improve.
5. **Unsatisfactory**- Does not meet the requirement of the job warning to be issued.

Sr.No	Parameter	Comments
1	Sense of Responsibility	
2	Punctuality	
3	Behaviour with the superiors	
4	Behaviour with the student	
5	Intelligence	
6	Integrity	
7	Character	
8	Initiative	
9	Attitude for team work	
10	Overall Performance	

Supervisor's Remark:

\_\_\_\_\_  
\_\_\_\_\_

*S.G. Gounbally*

**IQAC Co-ordinator**

Smt. V.G. Women's Degree College  
KALABURAGI.

*[Signature]*  
PRINCIPAL

**PRINCIPAL**  
Smt. V.G. Degree College for Women,  
KALABURAGI.